

**Region 4 EMS Council  
Meeting Minutes  
April 13, 2010  
1000  
Host Agency: Concordia Fire / EMS**

**Attending:**

Pam Kemp, Clay County EMS  
Brandon Cochran, Bennington Ambulance/MC Co.EMS  
Lanny Zadina, Minneapolis EMS  
Patrick Eastes, Smith County EMS  
Marvin VanBlaricon, Salina Fire/EMS  
James Buller, Concordia Fire/EMS  
Juanita Arnold, Osborne County EMS

Wendy Gronau, Lincoln County EMS  
Shelly Maze, Ellsworth County EMS  
Dave Beam, Dickinson County EMS  
John Hultgren, Dickinson County EMS  
Larry Eubanks, Concordia Fire/EMS  
Angela Sjogren, Republic County EMS

Dave Beam called the meeting to order at the Concordia Fire Department at 1000hrs

**Approval of Minutes of February meeting** – Minutes of the February 2010 meeting in Abilene were approved. MSA – Gronau/Maze

**Treasurer Report** – Balance in Checking is:\$45,078.25

Approval of payment of the Educator Workshop fees for the list of Region 4 Educators presented out of KRAF funds was approved. Gronau/ Eubanks MSA. Pam was asked to check with Steve Sutton regarding when the second half of the regional administrative funding will be received. The first half was received after Pam talked to Steve about it immediately after Mr. Waller left the Board of EMS. Other discussion included the best way to issue the Regional Coordinator's checks. Pam will check with the accountant about doing it quarterly as payroll tax filing is due quarterly or what other options might be better.

**Committee Reports**

- **Data Collection** – *Beam* – No word yet from Joe Moreland on progress on bringing hospitals on to the hospital bridge. Discussion was held about the hospital bridge being important and maybe need to continue to push that with BEMS funds. During the last BEMS meetings, Mr. Sutton seemed poised to remove staff support from that project. User group status is still a work in progress. Concern was expressed because Mr. Moreland has not made the user group happen. The survey was done after John Hultgren pushed to get it done, but no work has happened yet regarding an actual meeting. Discussion on this topic included the possibility of just doing the group on our own and hosting it in our region because we are centrally located. Chris Alexander from KCK FD has a good deal of interest as well as experience. The user group meeting could focus on using data to develop reports that are useful to local services. No decision was made at this point.
- **Educator Workgroup** –*Gronau; VanBlaricon; Zadina* – Marvin reports a “go to meeting” for the EDTF is scheduled for April 19<sup>th</sup>. Lanny reports that he cannot attend that meeting due to a prior commitment in Texas (oink). Wendy and Marvin both will attend. Making sure we are ready for the roll out of the TTT in October is a big focus of the group. Determining core content and curricula of transition process is an issue. Discussion was held as to how to make selection of participants for TTT. Lots of details to work on. No limit to the size of the class. The facility needs to be big enough to allow enrolled students to spread out with their manual.

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- **Regional Homeland Security Council – Kemp; Hultgren** – As part of one of the council’s projects, 800mhz radios will be eventually provided to all licensed ambulance services in the region over several grant years. The first funding has provided for either one or two radios per county depending on funding for the first part of the project. Counties with more than one service will need to make the decision locally as to which ambulance is equipped with the first allocation of radio(s). These will be mobile units to be installed in the licensed ambulances. The group was also reminded of RHS sponsored training opportunities and encouraged to take advantage of them. Lanny reported on one he attended for LEO’s and stated it was an excellent course and well worth the time to attend.
- **ARC/KRAF grant – Beam** – the committee met for the 3<sup>rd</sup> session on March 23 to finalize recommendations to BEMS. Those were submitted to the board and the BEMS approved them at the April meeting. The committee will meet again in August to streamline the application process for the next cycle. The primary change they want to make for next round will be a larger narrative section on the form as the committee feels applicants are not justifying their project requests thoroughly due to the small size of that box on the form. Pointers for the group for next year: anything used for patient treatment has higher score over patient handling items; communications like pagers, radios and computers is second priority and training is third with special projects being fourth. The committee did give preference to matching funds but the core priorities remained the main criteria. Higher matching funds are important to demonstrate local commitment to the project. Look at your grant from the committee’s perspective and thoroughly explain your reasons for making requests, especially requests that may not be consistent with something you have done in previous grant years. (example was you received a prior grant for Physio monitors and this year request Zoll’s). Due to the limited funds, requests for FR groups are not usually being considered unless detailed extenuating circumstances apply and are thoroughly explained. \$2.3 million in requests were received. It is estimated that \$550k will be available. Obviously it is very competitive. Funding is based on traffic fines and KDHE also contributed some extra HS funding they had to spend. One of the committee goals was to stress matching funds and that seems to have worked with about \$76k match on applications. All in our region who applied got “something”. Dave is unsure when notifications to services will be made. It was approved by BEMS and is now up to board staff. This will be the first time board staff has had to do this. In the past, the former director did the entire process without input from other staff and the committee was often confused why things were done after decisions were made by the committee. JR Behan is the board member overseeing the process for BEMS.
- **Regional Trauma Council – VanBlaricon** – Marvin reported that the 2010 trauma education grants are open. Call Jeannette Shipley at KDHE if you are interested in applying for PHTLS funds etc. Marvin will retire in June and his position will have to be reappointed. He suggests Pat Eastes be reappointed to the council as he had been on it before and is interested in doing so. Gronau/VanBlaricon MSA to nominate Patrick Eastes to the RTC. Dave will send our nomination for Marvin’s open position to Jeannette. The RTC will vote on nominees at the May meeting. If you are not present, it is important to return your proxy to ensure your vote is counted. Marvin served on a committee (one meeting) of a patient tracking work group. Exploring the process of how to do patient tracking completely through the care cycle to determine outcomes and QI purposes. The committee is having a conference call on 4-21-10 to reenergize the committee. The original KDHE representative has been replaced. Marvin suggests that interested persons who may want to take his place on that committee can call in on the conference call to determine. Angela Sjorgren, Republic County volunteered to listen in and see if she is interested in doing it. Dave may also listen in to the call.
- **BEMS Update – Kemp; Gronau; Beam; Hultgren** – some discussion of the SB262 language and potential issues there. The group was referred back to meeting notes sent right after the meeting. All agree that the EMR and EMT transition will be quick and easier than the AEMT. The AEMT will be much more difficult than a lot of people believe it is going to be. Another critical issue is the initial course of instruction for AEMT and that process has not even started yet. Hultgren reports he thinks the BEMS goal is to fill the executive director position by the June meeting, others on the BEMS think the August meeting is more realistic. The job requirements have been changed a bit.
- **MERGE Update – Hultgren** – MERGE met a couple of months ago in Newton. Training on the radios was done to make sure the paging system works well. MERGE was asked by HCC to help with the annual Field Ops event that they do. There may be some work prior to the event by members who will teach some ICS

to the students prior to the event. MERGe was also asked to coordinate medical services in Chase County for Symphony in the Flint Hills. Regionally our MERGe members are waiting on programming for the radios, and hope to get it done this week. MERGe has an access database on a thumb drive that has the contact info for all regional partners who are willing to do mutual aid. Dave reminds everyone to be aware that they will soon begin updating our region's info in the database. John explained that because our region has a written agreement with MERGe, our jurisdictions will receive priority should assistance requests come in from non-contracting regions at the same time a jurisdiction in our region makes a request.

### Office Update

- **Grant status** – first half of funding was received after Pam called Steve after February meeting. All other topics are covered elsewhere in the agenda.

### Old Business:

- **Vehicle Numbering Project** – *Kemp* – **Another reminder to services to get your work done and bills to Pam before July 1, 2010 which is the deadline for financial assistance with this project.** The guidelines will be posted on the website or can be requested from the office. The guidelines have been mailed to all services and have been sent by e-mail several times.
- **By-Laws change discussion** – *Maze, Zadina, Beam*: The proposed changes were sent to the member e-mail list and it is now open for discussion at this meeting. Much time was spent reviewing draft 4-10#1 and making minor changes to the work the committee did on the draft. Pam will make all the final changes and label that copy as "draft 4-10#2" and send it to all members in the e-mail database for final approval. The council agrees that members can voice their approval of that draft by e-mail reply by the stated date. Motion to approve by-laws as amended after 4-10 draft #2 is e-mailed to the council for final approval after this meeting. MSA Zadina/Eastes.
- **Website** – Dave Beam – the new website design was reviewed. May 1 will be the go live date. We need the by-laws change finished by then and need more pictures from services. Dave went through all the pages. All agreed that it looks great! The web address will be: [www.kansasemsregion4.org](http://www.kansasemsregion4.org) Dave states photos will only be accepted from the service director. Photos submitted to Pam or to Dave only, not directly to Mary. If you send a photo that needs an explanation, please make sure it is clear in the photo name or in the e-mail so it gets done correctly.
- **Round Table Discussion** –
  - **Salina Fire / EMS** – EPC class May 4 & 5 in Salina. Class limit is 30 people. The registration info will be sent to Pam to distribute to the region's list. Dave, Wendy and two others from Dickinson County have taken the first steps to becoming EPC instructors and will be helping with the class to complete their instructor status.
  - **Dickinson County EMS** – are working on EPC instructor status. Did their official open house for new building last weekend. No other real news.
  - **Smith County EMS** – representative from state radio program, Jason Moses came to visit. Patrick questioned what other services are going to do. Much discussion about digital vs. analog 800 issues and whether or not services will be able to afford to switch to 800 completely. Consensus of the group is that the 800 system will not replace local systems, but will be necessary for mutual aid response and communication with hospitals across the state.
  - **Lincoln County EMS** – Wendy reports they will have an ACLS class on May 24 and 25 in conjunction with hospital PALS on May 13 and 14. Finishing up a FR class.
  - **Jewell County EMS** – no representative present
  - **Minneapolis** – nothing to report
  - **Osborne County EMS** – nothing to report
  - **Bennington EMS** – class finishing up so new EMTB will be testing soon. Brandon has been accepted in IC school in Garden City
  - **Clay County EMS** – improvement in the scheduling issues and at full staffing. Recent increase in on-call pay.

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- **Republic County** – not much going on. Secretary is out with a hip replacement, but business as usual.
- **Concordia Fire** – nothing much to report. Larry got a new grandbaby today! (Don't know girl or boy, he left before he told us!)
- **Ellsworth** – dispatchers are finally going through EMD training. Have put in for PHTLS grant for a class to be held September 11 and 12.
- **Transition TTT Course Update** – has been covered in other parts of the agenda.
- **Spring Educator Workshop Report** – Wendy Gronau. Great comments have been received. Evaluations were great! The financial report was included with the overall report. The event was profitable.

### New Business:

- Curricula Review Committee Appointment and report – new committee from BEMS staff to look at curricula for initial courses of new scope of practice. Dave appointed Shelly Maze and John Hultgren. There was a teleconference last week. One decision was made there will be no testing for the EMR and EMT in the transition. No consensus as to how to test the AEMT. There may be legal issues with trying to do testing as it is CE based. It is unknown when the national test will be transitioned to the new test. The call was an hour long. There will be a teleconference every month through the process.
- Change in August meeting date - need to change the August meeting date. The new date will be August 17.
- EPC Update – already covered

The meeting was adjourned by Dave Beam at 2:30 PM. MSA - Hultgren/VanBlaricon

**Please be sure to notify the Region 4 office of your correct e-mail address! Help us "GO GREEN!" eliminate paper by accepting meeting notices etc via e-mail!**

### 2010 meeting dates:

<b>June 9</b>	<b>Salina location TBA –at the new Crisis City training facility – note date change due to facility availability.</b>
<b>August 17</b>	<b>Clay Center</b>
<b>October 12</b>	<b>Osborne</b>
<b>December 14</b>	<b>Smith Center</b>